

Things to Remember:

- Do not store plants, perishable food, personal documents, animals or people in your unit.
- It is against company policy to dump your personal items in our dumpster. Tenants found dumping items in the dumpster will be charged a minimum of \$50. Fines may increase upon amount of trash and number of times observed dumping trash.
- It is illegal to store flammable objects in your unit.
 - Such items include: batteries, firearms, ammonia, fertilizer, paints, car batteries, matches, lamp oil, propane tanks, cleaning fluid, fireworks, pesticides, motor oil, paint thinner, acid, gasoline, poisons, charcoal, lighter fluid, nail polish and remover, ammunition, liquid bleach.
- It is illegal to store stolen goods in your unit.
- It is illegal to lease your storage unit to someone else. If you sign the lease, you are legally responsible for all charges. If you have someone who wants to take over payment of your unit, your **MUST** sign over your rights to the unit and they must sign a lease with their name and information on it.
- It is illegal to not list a lienholder for a vehicle/motorcycle.
- It is against company policy for you to bring bolt cutters or any device to cut a lock. Tenants who violate this rule will be asked to leave our facility. If you see someone violating this rule, please inform us immediately. If you need your lock cut, please inform us, provide a new one, and we will cut the lock within 48-72 hours.
- Do not leave items outside of your unit unattended. We are not liable for any items that may go missing. Any items found outside of your unit will be considered “abandoned” and will be disposed of as we see fit.
- Gate access hours are from 6:00 am – 9:00 pm every day of the year. If you are in the facility after 9:00 pm, you will still be able to access the gate to LEAVE the facility, but not to enter.
- If you notice someone behind you when you are entering or exiting the facility through the gate, DO NOT let them enter/exit behind you. Please wait for the gate to finish closing and then proceed. If someone asks you to let them out because they lost their code, politely tell them you are unable to.
- When vacating, please be sure to be out no later than the day before your rent is due again for the month. Vacating on the day rent is due (or later) will result in you having to pay another month’s rent.
- When vacating, please remove your lock, empty all items, sweep, and close the door. Call our business line (719-744-0032), even if it’s after hours, to let us know you have vacated your unit.
- You may pay your rent by either cash, check or money order (we do not accept credit/debit cards). You may either pay in person during business hours, you may mail it in, or you can use our drop box 24/7 and we will happily mail/email/or text a receipt to you.
- Checks will not be cashed until the month after you’ve made your payment. Example: if you pay any time during the month of March (1st through 31st), your check will be picked up on the last day of the month. The check won’t go to the bank to be deposited until the middle of the following month. So, if you wrote a check on March 3rd, your check will not cash until the middle of April. Please be aware of this and budget accordingly. Also, because your check doesn’t cash until the following month, you still need to send your payment in on time to have it received within our system by your actual due date.
- If at any time you change your address or phone number, please report these changes to our office as soon as possible.